



## TREEFERN TAG REQUEST FORM

To: Chief Forest Practices Officer, Forest Practices Authority, 30 Patrick Street, Hobart, 7000  
Email: [info@fpa.tas.gov.au](mailto:info@fpa.tas.gov.au) Phone: 03 6165 4090

This form may be used to: 1) order new treefern tags; or 2) notify the FPA that unused treefern tags are to be used on another forest practices plan area; or 3) to request a refund for unused tags. Scan or photograph completed form - email to [info@fpa.tas.gov.au](mailto:info@fpa.tas.gov.au) along with any attachments.

### 1. ORDER FOR NEW TAGS

#### INFORMATION ABOUT TREEFERN HARVEST AREA AND PREVIOUS TAGS OBTAINED FOR THAT AREA:

Unique forest practices plan (FPP) identification number for the area from which the treeferns will be harvested:  
FPP No: .....

Name of certifying Forest Practices Officer (FPO): .....

Estimated date after which compliance certification will be undertaken for the treefern harvesting operational phase: (shown as 'Estimated end date' of Treefern Harvesting on FPP coversheet) .....

Number of treeferns an FPO estimates can be harvested for the FPP (attach FPP coversheet and (if appropriate) a copy of a signed FPP variation document showing latest treefern numbers available): .....

Name of person responsible for arranging harvest inspections: .....Signature.....

Number of treefern tags already obtained by harvester for the FPP area: .....

#### TREEFERN TAGS REQUESTED BY HARVESTER:

Please supply a total of ..... treefern tags for the harvesting of and attachment to *Dicksonia antarctica* with stems. Please post/courier the tags to me OR I will arrange for the tags to be collected (*delete whichever is appropriate*).

Number of each type of tag requested (*fees below are effective until 30 June 2025 – no GST applicable*):

..... 'Large' treefern tags - stem greater than 30 cm in length (*\$1.87 each*) – total cost: \$.....

..... 'Small' treefern tags - stem 30 cm or less in length (*\$0.93 each*) – total cost: \$.....

+ any postage and packing (contact FPA for figure): \$.....

= Total payment: \$.....

#### DETAILS OF TREEFERN HARVESTER APPLYING FOR TREEFERN TAGS:

Name: ..... Phone No: .....

Current address: ..... Signature of harvester: .....

#### SUPPLY CHAIN (*Business names, contact names for each other party in supply chain– use separate sheet if necessary*). **This information is requested under the Tree Fern Management Plan and will be held as Commercial in Confidence:**

Name: ..... Address: .....

Planned or expected destination of treeferns:

Quantity: ..... to Destination: .....

FPA Office Use (cost to 1911.41.4145):	Westpac Payway payment receipt no:
Tag Serial Nos. Issued (large > 30cm): .....	to: .....
Tag Serial Nos. Issued (small < 30cm): .....	to: .....

**2. NOTIFICATION OF TRANSFER OF UNUSED TAGS TO NEW FPP AREA**

**DETAILS OF UNUSED TAGS FROM PREVIOUS FPP AREA:**

FPP identification number from previous treefern harvest area: .....

'Large' treefern tags - stem greater than 30cm in length:

Total number to be transferred: .....

Serial numbers of tags to be transferred (use separate sheet if necessary): .....

.....  
.....

'Small' treefern tags - stem 30cm or less in length:

Total number to be transferred: .....

Serial numbers of tags to be transferred (use separate sheet if necessary): .....

.....  
.....

**DETAILS OF NEW TREEFERN HARVEST AREA WHERE TAGS ARE INTENDED TO BE USED:**

Unique FPP identification number for the new area from which the treeferns will be harvested:

New FPP No: .....

Name of certifying Forest Practices Officer (FPO): .....

Estimated date after which compliance certification will be undertaken for the treefern harvesting operational phase:  
(shown as 'Estimated end date' of Treefern Harvesting on FPP coversheet): .....

Number of treeferns an FPO estimates can be harvested for the FPP (attach FPP coversheet and (if appropriate) a copy of a signed FPP variation document showing latest treefern numbers available): .....

Name of person responsible for arranging harvest inspections: .....Signature.....

Number of treefern tags already obtained by harvester for the new FPP area: .....

**DETAILS OF TREE FERN HARVESTER TRANSFERRING UNUSED TAGS:**

Name of harvester: ..... Phone No: ..... Date: .....

Current address: ..... Signature of harvester: .....

**3. REQUEST A REFUND OF UNUSED TAGS**

I request a refund of the fee paid for the following unused treefern tags originally purchased for attaching to the stems of treeferns harvested from the area under FPP number: .....

a) 'Large' treefern tags - stem greater than 30cm in length:

Total number to be refunded: .....

Cost of each tag at time of purchase: \$.....

Sub-total refund being claimed for all large tags: \$.....

Serial numbers of tags to be returned (use separate sheet if necessary):

.....  
.....  
.....

b) 'Small' treefern tags - stem 30cm or less in length:

Total number to be refunded: .....

Cost of each tag at time of purchase: \$.....

Sub-total refund being claimed for all large tags: \$.....

Serial numbers of tags to be returned (use separate sheet if necessary):

.....  
.....  
.....

**Total refund requested (GST not applicable): \$.....**

**DETAILS OF TREEFERN HARVESTER APPLYING FOR REFUND OF TREEFERN TAG FEE:**

I hereby verify that the enclosed tags have never been attached to a harvested or traded treefern:

Name: ..... Phone No: ..... Date: .....

Current address: ..... Signature of harvester: .....

Please provide your bank account and email details for the refund. The transaction will be labelled 'Treefern Tag Refund' on your statement and the funds will be transferred from the Department of State Growth's Collections Account at Westpac.

Account name: .....

Bank name: .....

BSB: .....

Account number: .....

Email address for confirmation of transfer of funds: .....

**FPA Office Use (cost refund to 1911.41.4145):**

Refund sent:      Date: .....